

**राष्ट्रीय हरित अधिकरण / National Green Tribunal**  
**प्रधान न्याय पीठ / Principal Bench**  
**फरीदकोट हाउस, कॉपरनिकस मार्ग / Faridkot House, Copernicus Marg**  
**नई दिल्ली / New Delhi — 110001**

NGT/PB/92/Admin/2014/ 8

Dated: 6<sup>th</sup> January, 2024

**Sub: Advertisement for engagement of one Consultant (IT) on contractual basis in the National Green Tribunal, Principal Bench at New Delhi-reg.**

Applications are invited from eligible candidates for the engagement as Consultant IT on contractual basis initially for a period of 3 (three) months which may be further extended depending upon the performance/ requirement or as may be decided by the Competent Authority, as per the following criteria:

| Sl. No | Name of the Posts & Number     | Eligibility  | Knowledge required                                   | Age Limit                                     | Place of Assignment                                 | Remuneration   |
|--------|--------------------------------|--|--|---|---|--|
| I.     | <b>Consultant IT (01 post)</b> | Retired/ likely to be retired within 01 month or so from the Office of Central Government/ State Government/ Courts/ Tribunals (including Autonomous bodies) as per the requirement assignment | Having sufficient knowledge/ experience in IT field. | Maximum of 62 years at the time of engagement | National Green Tribunal, Principal Bench, New Delhi | To be decided by the Competent Authority depending upon the Merit, experience and last pay drawn by the candidate. |

2 The terms and conditions for the above engagement:-

- i. The person engaged shall perform the duties as assigned by the Controlling Officer from time to time.
- ii. The working hours of the NGT are from 09:30 am to 05:00 pm with lunch break of 30 minutes from 01:30 pm to 02:00 pm with Saturday (except 2<sup>nd</sup> Saturday) being also the working day.
- iii. One casual leave shall be given in a month, to be availed with prior permission.
- iv. In special circumstances, a Consultant can be called for service on holidays or duties can be assigned beyond normal working hours. The Consultant is required to mark the attendance.
- v. The period of contractual engagement shall be decided by the Competent Authority, as per the requirement.

- vi. National Green Tribunal, Principal Bench shall have the right to examine/review the service rendered by him/her.
  - vii. He/ She shall perform his/her obligation with all necessary skills, diligence, efficiency and economy.
  - viii. During the term of service, he/she shall not engage himself/herself in any private business of professional activity which could conflict with the interest of the Government.
  - ix. He/ She shall treat all the information as confidential and use the same for the purpose of the performance of service.
  - x. The service can be terminated at any point of time, without giving any notice and assigning any reason thereof.
  - xi. The engaged person, if absent from duty for more than seven days without intimation and approval of leave, shall be liable to be dismissed from engagement without giving any notice.
3. The Competent Authority reserves the right to either increase or decrease the number of post at any stage and either to make engagement or may not proceed for engagement even though the Candidates have applied for the post.
4. Interested eligible persons may submit their bio-data/ CV with the particulars in the enclosed format along with relevant supporting documents concerning education qualification/ working experience, etc., to the "**Registrar General, National Green Tribunal, Principal Bench, Faridkot House, Copernicus Marg, New Delhi — 110001** on or before 20/01/2024. Scanned copy of duly filled application can be sent through email at [adm.ngt@nic.in](mailto:adm.ngt@nic.in).

  
**Registrar General**

Copy to:

1. PS to Hon'ble Chairperson
2. PA to Hon'ble Judicial & Expert Members
3. PA to Registrar General
4. Ld. Registrars of all Zonal Benches
5. Ld. Deputy Registrar, NGT, P13, New Delhi
6. The Director, Policy and Law Division, Ministry of Environment, Forest & Climate Change, Government of India, IPB, Jor Bagh, New Delhi (with a request to upload on the website)
7. The Pay & Accounts Officer, MoEF, Govt. of India, IPB, Jar Bagh, New Delhi
8. DCA-cum-DDO, NGT
9. All Section In-charge, NGT, PB, New Delhi
10. Computer-in-Charge for uploading on the website
11. Concerned File
12. Guard File

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**APPLICATION FORM FOR ENGAGEMENT OF CONSULTANT ON**  
**CONTRACTUAL BASIS**

**POST APPLIED FOR.....**

**Dated:**

1. Name  
(in block letters) : .....

2. Fathers Name/ Husband  
Name : .....

3. Postal Address : .....

4. Contact No. : .....

(Mobile & Landline) : .....

(Alternative Contact No.) : .....

5. Permanent Address : .....

6. E-mail id : .....

7. Date of Birth : .....

**(Mention age as on last  
date of application)**

Years

Months

Days

Paste recent  
passport size photo

**08. Educational Qualification :**(From Matriculation/ 10<sup>th</sup> onwards) (Enclose self attested photocopy of certificates)

| Exam Passed | Board/ University | Year of Passing | Duration | Subjects | Percentage |
|-------------|-------------------|-----------------|----------|----------|------------|
|             |                   |                 |          |          |            |
|             |                   |                 |          |          |            |
|             |                   |                 |          |          |            |
|             |                   |                 |          |          |            |

**09. Professional Qualification :**( Enclose self attested photocopies)

| Exam Passed | Board/ University | Years of Passing | Duration | Subjects | Percentage |
|-------------|-------------------|------------------|----------|----------|------------|
|             |                   |                  |          |          |            |
|             |                   |                  |          |          |            |
|             |                   |                  |          |          |            |

**10 Experience:**

| Post held | Period |    | Ministry/ Department<br>(Office/Instt./ Organisation) | Nature of Duties<br>(In brief) |
|-----------|--------|----|---|--------------------------------|
|           | From   | To |   |                                |
|           |        |    |   |                                |
|           |        |    |   |                                |
|           |        |    |   |                                |

11. Any other information (please attach separate sheet, if required)

**DECLARATION**

15. I solemnly hereby declare and affirm that the information given above is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the interview/ selection/ engagement, my candidature may be treated as cancelled and, I shall be liable for any action as the Tribunal may deem fit and proper.

Date:.....

Place:.....

(Signature)

